

Personal Needs Profile (PNP)

Accessibility features are those assessment supports available to all students, not just students with disabilities. The Personal Needs Profile (PNP) is a record of those accessibility features that require pre-identification (i.e. 30 days prior to testing). Selections of accessibility features on the PNP should be based on instructional observations and supports that have been found to increase access during instruction and assessment. A student's testing needs should be reviewed at least annually, and revised as appropriate, to reflect current educational needs.

Developing a PNP

Resources for Completion

The [PARCC Accessibility and Accommodations Manual](#) should be used in determining appropriate supports for students. Additional guidance can be found in the [Louisiana Quick Guide to Accessibility and Accommodations](#) and in the [PARCC Frequently Asked Questions](#).

Creating a PNP for students

- The PNP should document those features found to increase individual student access during instruction and assessments, as determined through observation and performance data.
- The PNP is only applicable to those students without an IEP, IAP, or LEP plan already in place for documentation of accessibility and accommodations, as all accessibility features are already available through those other forms of documentation (e.g., IEP).

Process for Completion

Step 1: Ensure that the accessibility feature is used in the classroom.

Step 2: Gather evidence that the support increases access during instruction and assessments (observation and performance/assessment data).

Step 3: Meet as a school level committee (teacher, parent, student, and other relevant stakeholders) to discuss accessibility features and create the PNP using the [PARCC Accessibility and Accommodations Manual](#) for guidance. The form is available below.

Step 4: Measure continued effectiveness of the accessibility features through classroom observation and performance data and adjust as needed.

Spring 2015 Personal Needs Profile

In order to individualize the testing experience and enhance access to the PARCC assessments for all students, the Personal Needs Profile (PNP)¹ should be created at least 30 days prior to administration of the PARCC assessments.

This form is not inclusive of all accessibility features but only of those requiring pre-identification. For a complete list of accessibility features available on the PARCC paper-based test please see Table A.1 of the [Appendix A of the PARCC Accessibility and Accommodations Manual](#).

Student Information	
Name:	Student ID Number:
Grade:	Date Of Birth:
District/LEA:	School:
District/LEA Code:	School/Site Code:
PARCC Test Administration	
PARCC Accessibility Features requiring pre-identification (check all that apply):	
<input type="checkbox"/> Auditory Aid (Noise Buffer) <input type="checkbox"/> Individual Testing <input type="checkbox"/> Math Read Aloud <input type="checkbox"/> Small Group Testing <input type="checkbox"/> Specialized Furniture or Equipment <input type="checkbox"/> Visual Aid (Line Reader, Color Overlay, Magnification)	
*For additional features not requiring predetermination see the PARCC Accessibility and Accommodations Manual .	
Describe the evidence that supports use of the accessibility feature(s):	
Parent _____	Date _____
Teacher _____	Date _____
Administrator _____	Date _____
Student _____	Date _____
Other _____	Date _____

¹ A copy of this form must be kept locally at either the school or district level, and reviewed annually.
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