*St. James Parish Professional Development for School Testing*

*Sign-In Sheet*

Only personnel receiving professional development for test security and test administration may handle and/or administer tests. This includes proctors.

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| School: |  | | | | | | | | |  | | | |
| Date(s) of In-service: | | |  | | | | | | | | | | |
| Type of In-service: | |  | | ELDA |  | | LAA 1 |  | LEAP/iLEAP/GEE/LAA 2 | |  | EOC | |
| Principal’s Signature: | | |  | | | | | | | | | | |
| School Test Coordinator Signature: | | | | | | |  | | | | | | |
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| Print Participant’s Name | | | | | | Participant’s Signature | | | | | | | Grade Level |
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STC: Keep the original and place 1 copy in your folder.